



The Southern African Institute of Tribology

Understanding Friction, Lubrication and Wear

Privacy Policy for the Southern African Institute of Tribology (SAIT)

The Southern African Institute of Tribology (SAIT) is committed to protecting the privacy of its members, website visitors, and stakeholders. This Privacy Policy outlines how we collect, use, store, and protect personal information in compliance with the Protection of Personal Information Act (POPIA) of South Africa.

1. Information We Collect

We may collect the following types of personal information:

- Contact Information: Name, email address, phone number, and physical address.
- Membership Information: Membership ID, professional details, and payment history.
- Website Usage Data: IP address, browser type, cookies, and browsing behavior on our website.
- Event Participation Data: Registration details for events, conferences, or training programs.

2. Purpose of Collecting Personal Information

We collect and process personal information for the following purposes:

- To manage SAIT memberships and provide member benefits.
- To communicate updates about events, training programs, and industry news.
- To process payments for memberships, events, or other services.
- To improve user experience on our website through analytics and feedback.
- To comply with legal obligations under POPIA or other applicable laws.

3. How We Use Your Information

SAIT uses personal information only for the purposes outlined above. We do not sell or share your personal information with third parties except in the following cases:

- With service providers who assist us in delivering services (e.g., payment processors or event organizers).
- When required by law or to protect SAIT's legal rights.

4. Data Retention

We retain personal information only as long as necessary to fulfill the purposes outlined in this policy or as required by law. Once the retention period expires, data is securely deleted or anonymized.

5. Security Measures

SAIT implements technical and organizational measures to protect personal information from unauthorized access, loss, or misuse. These measures include:

- Secure servers and encrypted data storage systems.
- Regular audits to ensure compliance with data protection laws.

6. Your Rights Under POPIA

As a data subject under POPIA, you have the following rights:

- Access: Request a copy of your personal information held by SAIT.
- Correction: Request correction of inaccurate or incomplete data.
- Deletion: Request deletion of your data where legally permissible.
- Objection: Object to the processing of your data for certain purposes (e.g., marketing).

To exercise these rights, contact us at [insert contact email/phone].

7. Cookies and Website Tracking

Our website uses cookies to enhance user experience and track usage patterns for analytics purposes. You can manage your cookie preferences through your browser settings or opt out of certain tracking features like Google Analytics.

8. Third-Party Links

Our website may contain links to third-party websites or services that are not governed by this Privacy Policy. SAIT is not responsible for the privacy practices of these external sites.

9. Updates to This Privacy Policy

This Privacy Policy may be updated periodically to reflect changes in our practices or legal requirements. The latest version will always be available on our website.

10. Contact Us

For questions about this Privacy Policy or to exercise your rights under POPIA, please contact us:

Southern African Institute of Tribology (SAIT)

Email: secretary@sait.org.za

Phone: +27 11 804 3710